## 440 Duplexes For Reni

!! SUNNY & CHEERFUL!! bedroom, 2 bath garage, 5350 Cooper, \$825 No Smokers or Pets 440-3000 bedroom, \$650. 1 bedroom, \$350. 3059 T Street. Parking and large. Call 489-5168.

207 S. 27th Street anuary 1. Very nice, 3 bedroom Available January 1. Very nice, 3 bedroom, 2 bath, 2 fireplaces, W/D, off street parking, and \$675. Call 475-6698 or 488-1285.

\$400. 644 N. 26th. Upper, 2BR, off-street parking, W/D, available now, clean, no pets. 402-484-8105. 556 LaMont, new 3BR, 2 bath, 2 garage, C/A, appliances, washer/dryer, no pets, \$750. 435-7807. 1758 N. 27th, new duplex built in 1999. 4BR, 2 bath, double garage, \$1,050/month. 450-5674.

2639 N. 5th, clean, 3BR, 2 bath, 2 garage, C/A, appliances, washer/dryer, no pets, \$750. 435-7807. Available January 1, 2941 NW 8th, clean, 4BR, 2 bath, 2 garage, C/A, appliances, washer/dryer, water paid, no pets, \$895, 435-7807.

Brand new 3 bedroom, 2 baths, 2 garages, family room, fireplace, 3 blocks to campus, no pets or smoking. Available now, \$875+. Call 432-0415.

Just built— 4 bedroom, 2 bath, 2 car garage, lawn service, \$1,100+ utilities. 4315 Orchard. Call for showing, 402-598-8823.

Near new 4-bedroom townhouse. All appliances including W/D. Double garage, 5 minutes to campus Call Julie 440-5958.

Nice 4 bedroom, 2 baths, close to campus, available immediately. Call 475-2323.

Studentsl Duplex, 4BR, 2 bath, available 1/1/00. Near campus, all appliances, garages. Call 434-1220, day or

## 450 Apartments For Rent

Il2618 Q, new 2 bedroom, all appliances, double garage \$575. Call 430-6328. \*\*\*\*\*475-7262\*\*\*\*\*

All sized apartments..from efficiency at \$299; 1 bed-room unit at \$329; to 2 bedrooms from \$429. Just minutes to campus if you bike or walk. Quiet concrete

Efficiency Apartments\*\* Close to City Campus Water, Heat, and Gas Paid Available end of December. Call 477-4490 1 bedroom apartment, \$300, 2424 W St. 432-6644.

oom, clean, furnished, free cable, \$390+. Laundry 1-year lease, 931 G St. 435-0608 after 2 BR, 1 1/2 bath, W/D, parking, N/P, 1433 Rose, \$460 + deposit, 483-1760.

1025 C St., 1 bedroom, heat paid.... 1821 G St., 1 bedroom, heat paid.... 4611 Huntington, 2 bedroom, firepla 315 S. 26th, 2 bedroom, C/A, balcor 

1223 N. 9th 1 bedroom with all appliances, secured entry, laundry, \$425 plus electric. Eden Management, 489-2333. 1631 A St.

with range and refrigerator, off street parking, \$315 + utilities. Eden Management.

3501 Baldwin, East Campus area, 4-plex, 2BR, nicely decorated. Available mid-December, \$425-\$485. Call 423-4323 or 483-4600.

1BR, 2338 E St., mostly graduate students, all new paint, carpet, appliances, microwave, celling fans. Re-served parking, no smoking/pets, \$375. Call 432-3686. 2BR available January, 1 pet OK, near Haymarket, \$410. Call 474-4054, references. 2BR/1 bath, January-May, 3 minutes to UNL, pool, gym, W/D, super nice. 474-0776.

3BR apartment for rent, immediate available. Please call and leave message, 476-0480.

Available Now!! Large 2 bedroom, 5 minutes from campus 534 N. 27th, off-street parking, laundry, big kitchen, \$365/month + utilities, 475-8443.

## 450 Apartments For Rent

autiful 2 bedroom, quiet, near south, 5 minutes from npus, C/A, no smoking W/D. 474-6654. mpus, C/A, no sn

Claremont Park Apartments
ord 3 hadmons available for Dec./Jan. Call for detail

Clean 3BR apartment, newly remodeled kitchen and bath, rent \$410 plus electric. For more information call Melody or Pat 402-434-2610 or hearing impaired/TDD 402-434-2613.

Clean and Quiet
reet. 2 bedrooms, \$425/month. No pets. 1910-20 J Street, 2 be Call Jim, 430-9014.

★ Super Clean ★
2 bedroom, newer building near campus, 3 or 6 month lease, appliances, dishwasher, min-blinds, laundry, off-street parking, very nice, 2504 Vine St., \$475.

Large 2BR, 2 bath with wet bar in security building at 11th and P, \$750/month. 435-2160. MARSHALL APARTMENTS 1121 West C St.

474-1070

Efficient Electric Heat Pumps

Washers & Diyers in every apartment

Vaninutes to Downtown

Large 2 and 3 bedrooms available now
Security Building

Quiet Neighborhood

Family Community

Garages Available



Penthouse near campus, \$150. You wish. Video greeting cards, cardsAlive.com



ious 1BR apartments, central air, D/W, off street ng, on site laundry. Close to campus. Reasonably

Studio and 1BR Vintage-studio and 1BR close to both campuses, \$300-\$340. 432-2288.



We provide: 24-Hour Emergency Ma rofessional & Personable ssional & Personable Lease
Call us today! 402-437-8300

470 Mobile Homes For Rent

Bargain time. Nice 2 bedroom, 1801 Knox. Ceiling fans, parking, no pets, \$350. 432-8180.

480 Vacation Rentals

**Fiesta Bowl Condo** 

1 week, Sunterra Resort Scottsdale. Sleeps 4, check in Dec. 31, \$1,000. (719) 392-2078 or (419) 666-8020 after Dec. 17.

500s John



500 Help Wanted

\$15-\$25 and up, possible for servers. Bartender and hostess also needed. Must be dependable, hardwork-ing. Branched Oak Inn Steakhouse, 796-9921.

## **NOW HIRING!!!**

Member FDIC

The National Bank of Commerce BankCard Division is experiencing tremendous growth! We have immediate openings for the following positions:

Customer Service Representatives:

Handles incoming customer phone calls, answers customer questions and concerns. Must be able to type 35 wpm. Strong communication skills and the ability to work with constant interruptions needed. Previous computer experience required. Various hours.

Part-time Credit Card Collector:

Responsible for maintaining a low delinquency rate and reducing charge offs, performs various collections duties (i.e. return checks, reports). Must possess strong communication skills. PC experience, good organizational skills and team player preferred.

Hours: 5 pm - 9 pm Sunday, 4:30 pm - 9 pm M-TH.

> For more details, call the First Commerce Job Hotline at 434-4700

# Office Coordinator

One of the most dynamic off-price retailers in the Midwest, presently operating 33 stores in an eight state area.

We have a part-time hourly position available at our Lincoln location. This individual will need to be detail oriented, have strong administrative and organizational skills, basic knowledge of computers and able to work in a fast-paced environment.

This person is responsible for the overall office procedures including the daily report and all personal payroll paperwork and WE OFFER:

Competitive Wages
 20% Associate Discount
 Monthly incentive program

Along with a great retail concept. we've created a great place to work.

If interested please apply in person or send resume to:

Gordmans 4600 Vine St. · Lincoln, NE 68503 Fax (402)464-0548

**Equal Opportunity Employer** 

## 500 Help Wanted

\$8.75 - \$10/hour. Caregiver needed over Christmas Holiday! Individual needed to provide care for 1 or 2 disabled patients over Christmas Holiday and through the first 2 weeks of January. Must be available to work Christmas day and New Years eve and day. 489-0373.

\$12.15 Base-Appt.

No experience necessary, we train. 2-8 week student work program. 68 FT/PT positions must be filled by 12/16 in customer service/sales department. No telemarketing, conditions apply, must be 18. Call 10am-4pm 477-8663.

Ad/Printing Designer for largest weekly newspaper in Lancaster county. 15 minutes south of Lincoln in Hickman. 35-45 hours per week. Insurance benefits offered. Pagemaker 6.5 and Photoshop skills required. Call Voice News for information, 792-2255.

**ADMINISTRATIVE AIDE** 

Law firm has an immediate opening for a full-time administrative aide. Duties will include, but are not limited to: some basic accounting, business office assistance, assisting the law library, filing, and general office tasks. If you are hard working and dependable please submit resume to: Office Administrator, SAL, 233 South 13th Street, 1900 US Bank Building, Lincoln, NE 68508. We are an equal opportunity employer.

Bass player wanted. Music open. Call Rod or Mitch, 325-0491.

**Building Cleaner** 

Building Cleaner
(2 openings)
The Lancaster Manor seeks individuals for routine custodial work involving cleaning and maintenance of sanitary conditions in and around Lancaster Manor property, Qualifications: Possesses sufficient strength to perform manual cleaning tasks. CRIMINAL HISTORY CHECKS WILL BE MADE ON TOP CANDIDATES, HOURLY: \$7; Hours: 1st position; FULL TIME; Hours 4:30pm - 1am; 5 days a week including alternating weekends. 2nd position; FULL TIME; Hours: 3:30pm - Midnight; 5 days a week, including alternating weekends. Mays a week, including alternating weekends. And position; FULL TIME; Hours: 3:30pm - Midnight; 5 days a week, including alternating weekends. Mays a week including alternating weekends. Mays a weekends. Mays a weekend a

Applications and Supplemental Questionnaire's can be obtained from the Internet at: www.ci.lincoln.ne.us

Business plan for marketing cardsAlive.com. On campus. Email JB@cresta.com

CHRISTMAS BREAK
Is not that far away.
We have many daytime positions open.
tocking, packing, misc. warehouse duties
Monday through Friday
Earn Cash \$\$\$ for second semester

S7.00 per hour \$7.00 per hour We employ males and females in most jobs. Jur warehouse is clean, warm and well lighted. Apply now for immediate openings and during semester break.

NEBRASKA BOOK COMPANY., INC 4700 S. 19th Street EOE

Computer Tech

Variety of PT/FT positions available

\$7-\$20/hour depending on experience

Extremely flexible schedule

Close to campus

Kinetic Systems, inc. is looking for highly motivated and personable individuals with experience installing/troubleshooting Microsoft OS's, applications, and TCP/IP based networks.

441-5750 or jobs@kineticsys.net for information.

CORRECTIONAL OFFICER

CORRECTIONAL OFFICER
Do you want to make a difference? Join our innovative agency that is seeking key individuals
to serve and protect the public by providing
control, humane care and habilitation services
for inmates in the Lincoln area. Salary,
\$1902/month. REQUIREMENTS: At least 18
years of age; high school education or equivalency; valid driver's license; successful completion of examination and screening process.
Must be able to work a shift assignment including
weekends and holidays. Selected candidates
must successfully complete the fully paid
AE Corrections Training Program to include
CPR, First Ad, firearms, and self-defense tactics.
Bilingual (Englist/Spanisty) desired. Competitive
salary plus benefits to include Medical/Dental/Life Insurance, retirement, tution asaistance, paid vacations/holidays. For application information call (402) 471-2654 or write to
the NE Department of Correctional Services-Human Resources, PO. Box 94661, Lincoln,
NE 68509-4661. EOE/AA.

Complete Music DJ Service. Be a part of a great team. Call Kent 434-2466.

## 500 Help Wanted

Earn A Competitive Wage At Loving Hearts CDC time help needed. Must be able to work through ol break, must be 19 years old. Apply at Loving to Child Development Center or call 434-2824,

ask for Becky or Jessica. **East Union** 

Hiring For Second Semester Need part time cashiers and food attendants. Flexible hours, will work around your schedule. Apply in Room 314, Monday-Friday, 8am-4pm.

FBG SERVICE CORPORATION mmediate openings for full time and part time custodial positions. Flexible hours and competitive wages. Apply at 3815 Touzalin Avenue, Suite 106.

**Full-time Receptionist** 

Companion animal veterinary practice; responsibilities include reception and general office duties. Call 488-0993 to schedule an interview.

If you love kids there are immediate openings for part time afternoon child care positions. Apply in person to Williamsburg Village Child Development Center, 3301

Law Firm Runner

Law firm has immediate opening for a messenger to handle a variety of duties including, making court filings, hand deliveries to clients, switchboard coverage and general office tasks. If you are hardworking and dependable, have a valid driver's license and a car and are available to work 20-40 hours per week, submit resume to Office Administrator, SAL, 233 S. 13th St., 1900 U.S. Bank Building, Lincoln, NE 68508. We are an equal opportunity employer.

### Lenscrafters

Fun and rewarding part-time employment. We'll train you to be part of the Lenscrafters team. Lab and retail positions open. Day, evening and weekend shifts available. Apply in person, LensCrafters, 27th and Pine Lake Road, Southpointe Pavilion.

Marketing Rep— Posting promotional material on campus bulletin boards. Flexible hours. Call 800-592-2121 ext, 123.

MISTY'S
LINCOLN'S FAVORITE RESTAURANT
FOR 37 YEARS!
One of Lincoln's finest independent restaurants is currently accepting applications for the following positions:
Daytime Waif Staff
Daytime Prep/Line Cook
Evening Broller/Line Cook
Evening Broller/Line Cook
Evening Broller/Line Cook
Evening Broller/Line Cook
Apperience preferred, but will train the right individual.
Excellent attendance record a plus. Must be available to work weekends. We provide an enjoyable, friendly work environment and top competitive wages! Apply in person. 63rd & Havelock Ave. EOE

National Automotive Company seeks part-time staff. If you are a reliable, hard working employee who likes a fast paced environment we want to talk to you. Start at \$7.25. Call 474-3100 for interview.

National non-profit education organization is seeking web editors and data base administrators. Part-time employment available within walking distance of UNL. Call 438-6929.

Need energetic person with initiative. Part-time, mostly nights, \$8.00 starting. Commercial/industrial cleaning. Must be able to lift 50lbs. Midlands Cleaning Concept, 421-2687.

Now hiring full and part-time kitchen, bartenders and wait staff. Medical, dental and vacation available. Apply at Heidelbergs, 32nd & Superior streets.

Own A Computer? to work! \$25-75/hr. Part-time and full-time. 450-8895. www.future-enterprises.net.

PART TIME ACCOUNTANT. International Investment Firm seeking part-time Accountant to handle trading confirmation and clearing for privately managed funds. Excel knowledge necessary. Knowledge of MOXY and AXYS software by Advent helpful but not necessary. Benefits available. Contact: Schwendiman Partners, Attn: Michelle St. Clair, 1201 'O' Street, Suite 200, Lincoln, NE 68508. Phone: (402) 441-4115. Email: michelle@schpartners.com @schpartners.com.

Part time food waitress, Wednesdays and Fridays from 5-8pm. Send resume to Attention: Gene, Eagles Club, 2050 Cornhusker Highway, Lincoln, NE 68521.

**PART TIME WAREHOUSE** 

Are you tried of trying to find a job to fit your schedule? Do you need more money than a part time job pays? Pegler-Sysco, one of Lincoln's largest employers has the job opportunity for you. We are now hiring in our busy warehouse for order selectors. Starting pay is \$8.25/hour, 20-30 hours available. Great incentives available. Job requirements include: Able to pass drug screen and physical. Must be able to lift 100 pounds and must be 18 years old. If you meet these requirements don't wait—anoly today! Apolicatings accorded. and must be 10 years old. If you meet these rements don't wait— apply today! Applications acc Monday-Friday, 7am-5pm at:
Pegler-Sysco
1700 Center Park Road
EOE/M/F/D/V

Part-time kennel help wanted. Apply 9am-5pm in per-son. Must be neat in appearance. 2030 Saltillo Road, Wilderness Kennels.

Part-time lot porter/runner needed. Flexible hours. See Jackie at Auto Plex of Lincoln, 2745 O St. Part-time night auditor, Thursday and Friday nights. Apply in person at Ramada Limited 4433 N. 27th.

City A

Get Paid for talking



Interactive Teleservices is looking for full or part-time employees. We offer flexible hours, hourly pay guarantees, real career opportunities, and we're accross the street from the campus. Call us today at

434-2626 for more information.

interactive

12th & Q - above Kinkos

## 500 Help Wanted

**Public Service** Officer/Administration

The city of Lincoln's Police/Administrative support Department seeks individuals for responsible law enforcement work performing various duties at the Service Desk/Warrant Unit of the Police Department. Background in computer and radio communications desired. CRIMINAL HISTORY CHECKS WILL BE MADE ON TOP CANDIDATES. Qualifications: Graduation from senior jubic school or positivates. HOI IRLY \$3.31 ON TOP CANDIDATES. Qualifications: Graduation from senior high school or equivalent. HOURLY: \$9.31; Hours: FULL TIME; Shift work; Hours subject to shift bidding by seniority, January 2000. Must complete an application and a Supplemental Questionnaire. Return or have postmarked on before: Friday, December 17, 1999.

Apply at: City-County Employment Offi 555 S. 10th St. Rm #107 Lincoln, NE 68508 402-441-7596 (Voice Mail) EOE/AA

oplications and Supplemental Questionnaire's can be obtained from the Internet at: www.ci.lincoln.ne.us

Reliable part-time help needed in party goods store. Evenings and weekends. Apply at Paper Warehouse,

Secretarial position, part-time in downtown office. Need sophomore student to work 20 hours/week during school year and full time summers until graduation. Prefer 1-5pm, but somewhat flexible. Call 477-7640.

Snow removal help \$10/hr on call through the winter months and Christmas break, 423-3477.

Snow removal help wanted. \$12/hr. 430-6293.

Special Events
PHOTOGRAPHERS

Must have your own 35mm SLR camera, flash, dependable transportation and willingness to travel. Photograph and help people have fun at Friday and Saturday night events. If you like parties, action, people and photography then put your camera to work, earn yourself some money and have fun doing it. Call: The Picture Man, 467-2577, Monday-Friday 1-6pm for more information.

Student with some teaching experience needed for 11 year old, 5th grade curriculum, my home, hours flexible. Graduate student preferred. 489-0373.

Teller

Looking for dependable employees with customer service experience. Math proficiency a plus. Flexible hours, good pay. Apply in person, Paycheck Advance, 48th & O, next to SAS Shoes. THE CORNHUSKER

Nebraska's Grand Hotel has full and part-time positions available now! Call 473-2189 for a current listing. We offer:

Free meals during shift!

Free meals during shift!
Faid Vacation!
401(k) Savings Plans!
Six Paid Holidays!
Four Personal Days!
Four Sick Days!
Low Cost Insurance!
50% discount in both restaurants!
Discounts on rooms, banquet events, & in gift shop!
Section 125 Flexible spending Account

spending Account Free professional counseling!

Free professional counseling!
 Competitive wages!
 Professional, yet friendly environment!
 Apply in Person at Human Resources, Monday-Friday, Bam - 5pm.
 33 S. 13th St., Lincoln, NE, Use 'L' St. Entrance

Just a few blocks from UNL! The Nebraska Department of Revenue has several employment opportunities available in the coming months, Full and part-time, day and evening shifts for each position, unless noted otherwise. All positions require the ability to sit and do repetitive motions for the scheduled work hours. Good attendance a must. ALL POSITIONS REQUIRE COMPLETION OF SUPPLEMENTAL QUESTIONNAIRE.

Office Clerk I #16-6500CR; \$6.77/hr; Lincoln. Open mail from mail-belt and sort the mail and/or file and retrieve documents in batch numbered sequence and/or document preparation for microfilming, mainly staple pulling. REQUIREMENTS: Training or experience in performing general office work. CLOSING DATE: 2/25/00.

Office Clerk III #16-06501CR; \$7.90/hr; Lincoln. EDIT: Manual and calculator verifications of information on tax returns. Review tax returns for compliance with procedures and guidelines. RECUIREMENTS: Skill in use of 10-key calculator. Experience and/or training in bookkeeping, accounting, or tax preparation. ERROR RESOLUTION: Perform extensive on-line computer research to verify and correct tax processing errors on tax returns. REQUIREMENTS: Same as EDIT plus experience analyzing and correcting generated error listperience analyzing and correcting gen ngs. CLOSING DATE: 2/4/00.

Data Entry Operator #16-06502CR; \$7.35/hr; Lincoln. Validation of tax returns by numeric data entry or input of primary numeric information from tax returns. REQUIREMENTS: Skill or ability to operate 10-key entry pad to accurately enter data. Skill level of 5,000 kph required. Previous experience in data entry preferred. REQUIRES COMPLETION OF NUMERIC DATA ENTRY TEST AND SUPPLEMENTAL QUESTIONNAIRE ON OR BEFORE CLOSING DATE: 1/29/00

Office Clerk II #16-06504CR; \$6.84/hr; Lincoln. Operate microfilm machine to film documents. Limited data entry. REQUIREMENTS: Training or experience operating a microfilm machine or other similar office equipment. CLOSING DATE: 2/25/00.

Apply to PO Box 94905, 301 Centennial Mail South, Lincoln NE 68509; or any NE Job Service Office NE STATE PERSONNEL Special Accommodations
Under ADA and/or to Apply call: (402) 471-2075
AA/EOE
Hearing Impaired/IDD calls copy; (402) 471-4693

Hearing Impaired/TDD calls only: (402) 471-4693

Tutoring of freshman student during the Christmas break for 4 weeks in Cell Biology and General Chemistry. Must be a junior or senior or graduate student in relevant field of study. Call (402) 525-4266 or fax letter and resume to (402) 421-9383. **UNL ADMISSIONS** 

UNL ADMISSIONS
NEEDS YOU!

Do you fear you will come back to campus next semester with empty pockets? Are you tooking to make some cash before Spring Break? Do you love being a UNL student? If you just can't say enough about what a great place this is, are looking for a job on campus, and love to talk on the phone, this is the opportunity for you! Admissions is hiring enthusiastic, dependable motivated lele-counselors to call prospective students. Work 15-20 hours per week, at \$6.00 per hour. Training will be provided before calling campaigns begin, and will start the week of January 17-2000. Applications are available at the reception desk in the Admissions Office (Alexander Building), 1410 Q Street. Applications must be returned to the Admissions Office by 5pm Thursday, December 16, 1999.

Video game store hiring! Immediate openings for team supervisor and team members. Apply at Gamers, 48th and R or 27th and Superior.

We are looking for dependable store clerks, cashier experience helpful. Will train. Part-time positions, good starting pay with advancement potential. No Sundays. Apply at the Family Thrift Center, 1745 O Street.

We Need Delivery Drivers!
Steaks 2 You is now hiring. Make \$\$, flexible hours, awasome people. Come in and apply at 48th and 0 streets.

Do you enjoy working with international second specifican?
 Are you suctified about the development of childre Would you like to be eligible for a tuition scholars if so, the Gallup Child Development Ceriter may I position for you. Call our Interviewing Center 486-6700, Monday-Friday, Sam-Spm. EOE.

Do you enjoy kids? Tired of paying room We're looking for a live-in student to hours/week providing transportati dran/cleaning in return for free room and quarters in large southeast Lincoln hi-hours. Experience with children preferre