

University Student Tribunal Lists Rules of Procedure

1. The Hearing. 1. Initiation of the Hearing. The Dean of the Division of Student Affairs or his representative shall present each case to the Tribunal which presentation shall contain a written statement of the facts prepared and signed by the defending student unless the defending student refuses to prepare and sign such a statement.

2. Time and Place. The Chairman of the Tribunal shall fix the time and place for each hearing. The Secretary of the Tribunal shall mail, at least five days prior thereto, notice of such time and place to the defending student and to the Dean of the Division of Student Affairs, unless such notice is waived.

3. Adjournments. The Chairman of the Tribunal for good cause may adjourn the hearing upon the request of the defending student or the Dean of the Division of Student Affairs or upon his own initiative.

4. Representation by Counsel. The Chairman of the Tribunal may be represented by counsel at the hearing if he so desires.

5. Order of Proceedings. The Chairman of the Tribunal shall read the statement of facts prepared and signed by the defending student. The Dean of the Division of Student Affairs or his representative shall then present any additional facts. He and his witnesses shall submit to questions or other examination.

6. Evidence. The defending student and the Dean of the Division of Student Affairs may offer such evidence as they desire and shall produce such additional evidence as the Tribunal may find necessary to understand and determine the case. All evidence shall be taken in the presence of the defending student except where he is absent in default or has waived his right to be present.

7. Absences. The hearing may proceed in the absence of the defending student if he fails to be present or fails to obtain an adjournment. In the event that the defending student and the Dean of the Division of Student Affairs agree that the statement of facts prepared and signed by the defending student contains all the facts necessary for the disposition of the case, neither the defending student nor the Dean of the Division of Student Affairs need be present unless expressly requested by the Tribunal. No hearing shall proceed unless there are present at least four student members and one faculty member of the Tribunal.

8. Attendance of Hearings. Persons having a direct interest in the case are entitled to attend hearings. Upon the written request of the defending student the hearing shall be open to the public. In the absence of such request, it shall be discretionary with the Tribunal to determine the propriety of the attendance of any persons not having a direct interest. The Chairman of the Tribunal shall have the power to require the retirement of any witness during the testimony of other witnesses.

9. Closing of Hearing. The Chairman of the Tribunal shall specifically inquire of the defending student and the Dean of the Division of Student Affairs or his representative whether they have any further evidence to offer or witnesses to be heard. Upon receiving negative replies the Chairman shall declare the hearing closed.

10. Reopening of Hearing. The hearing may be reopened by the Chairman of the Tribunal on his own motion or upon the application of the defending student or the Dean of the Division of Student Affairs for good cause shown at any time before the decision is rendered.

11. The Decision. The decision shall be rendered promptly, not later than thirty days after closing the hearing.

12. Form. The decision shall be in the form of a written recommendation addressed to the Dean of the Division of Student Affairs, signed by the Chairman and the Secretary of the Tribunal.

13. Scope. The Tribunal may

Main Feature Clock
State: "Never On Sunday," 1:37, 3:35, 5:33, 7:31, 9:29.
Varsity: "Fanny," 1:26, 4:03, 6:40, 9:17.
Stuart: "Come September," 1:00, 3:05, 5:05, 7:15, 9:20.

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make any decision which it deems just and equitable including, but not limited to, expulsion from the University for a fixed time, conduct probation for a fixed time, conduct warning, or dismissal of the charges.

14. Majority Decisions. A decision of the Tribunal shall be by a majority vote except that in the case of a decision recommending expulsion or suspension a two-thirds vote is required.

15. Delivery of the Decision. The Secretary of the Tribunal shall deliver the decision to the Dean of the Division of

Student Affairs. The Dean of the Division of Student Affairs shall inform the defending student of the decision as well as his own disposition of the case. The Dean of the Division of Student Affairs shall also notify the Tribunal of such disposition.

16. Record. The Secretary of the Tribunal shall keep a record of each case in a separate file. The record shall show the place, time, and date of the hearing, the presence of the defending student and counsel, if any, the presence of the Dean of the Division of

Student Affairs, the statement of the facts of the case prepared and signed by the defending student, a list of the names and addresses of all witnesses, a copy of exhibits offered in evidence during the course of the hearing, a copy of the decision made by the Tribunal, and a statement of the disposition of the case by

the Dean of the Division of Student Affairs. The file containing such record shall be kept in an appropriate place, not open to the public inspection.

17. Amendments. These rules of procedure may be amended by a two-thirds vote of the Tribunal.

Approved: October 1, 1950.

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